

## Privacy Policy

### Collection of Private Data

Woodina Underwriting Agency Pty Ltd is committed to protecting the privacy of the personal information our clients provide us.

The applicant proposer is advised in the proposal form that we need to collect the personal information on our proposal form to consider the proposer's application for professional indemnity insurance and to determine the premium (if the application is accepted). This information will also be used if the insured lodges a claim under the policy. We may also need to request additional information from the proposer in connection with their application.

We advise the proposer that we may disclose the personal information we collect on this form and any additional information that they provide us in connection with the application:

- To our relevant employees involved in delivering our services;
- To their broker;
- To facilitators such as legal firms, professional experts such as accountants, actuaries, engineers and technology experts
- To the Lloyd's Syndicate we represent
- To insurance reference bureaus or credit reference bureaus
- To reinsurers or reinsurance brokers (which may include reinsurers located outside of Australia)
- We may also be required to provide the personal information to others for purposes of public safety and law enforcement and
- If required by law or by a law enforcement body to do so.

The applicant is advised they may request access to their personal information, and where necessary, correct any errors in this information (and that some restrictions and costs may apply).

By completing and returning the proposal form and/or providing us with any additional information in connection with their application, the applicant agrees to us using and disclosing their information as set out above.

This consent to the use and disclose their personal information remains valid unless they alter or revoke it by giving us written notice.

### Data Retention Policy

Woodina stores and manages data in accordance with the:

- Data Protection laws and Regulations 2020
- Privacy Act 1988 Australia (as amended)
- New Zealand Privacy Act 2020 (Privacy Act)